**SW Polk Fire District**

Regular Meeting Minutes – April 11th, 2023 – 15455 Salt Creek Rd. Dallas, OR 97338

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| Board Members Present | Board Members Absent |
| **SW Polk Fire District**Rod WatsonFrank Pender Tom Gilson Bob Davis (ARC) | Tom Jenkins |
| Administration Present |
| Fred Hertel Sheila PeirceScott Magers |

Virtual- (V)    Arrives after roll call- (ARC)

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| **GENERAL BUSINESS** |
| **Call to Order** |  | Rod Watson opens the meeting at 6pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance was recited during the regular board meeting.  |
| **Roll Call** |  |  Sheila called roll as delineated above.  |
| **Additions/Corrections to Agenda** |  | N/A |
| **Approval of Minutes** | *Discussion/Action* | The board reviewed the minutes for March 21st regular board minutes.**Motion** Pender **Second** Gilson*I move to approve the minutes for March 21st regular board meeting.***Motion Passes Unanimously** |
| **Financial Report** | *Discussion/Action* | The board reviewed the March financial report. **Motion** Pender  **Second** Gilson*I reviewed the March bank statements and financial reports, I move to approve the financials as presented.***Motion Passes Unanimously** |
| **Audience Participation** |  | None |
| **Old Business** |  |  |
| 1. **USFW/SW Polk Fire -Cooperative Fire Protection Agreement**
 | *Discussion* | Rod brought up some concerns that he had on the proposed agreement and wants to make sure that we don’t sign the agreement and make us liable for something we shouldn’t be. Chief Hertel said that we wouldn’t sign anything until the attorneys looked the agreement over. |
| **New Business** |  |  |
| 1. **Budget Calendar**
 | *Discussion/Action* | The board reviewed the 2024-2025 budget calendar.**Motion** Pender **Second** Gilson*I move to adopt the budget calendar as presented.***Motion Passes Unanimously** |
| 1. **Budget Committee**
 | Discussion/Action | The board reviewed the list that was presented.**Motion** Pender **Second** Davis*I move to approve the budget committee members and terms as presented.***Motion Passes Unanimously** |
| 1. **Organizational Forecast**
 | Discussion/Action | Chief Magers and Chief Hertel went over the staff report regarding organizational forecasting recommendations and the board made the following motion.**Motion**  Pender **Second** Davis*I move to direct the fire chief to implement short term recommendations and to bring back an implementation plan for the medium- and long-term recommendations.***Motion Passes Unanimously** |
| **Chief’s Report** | Discussion | Water Tender that was going to go to Grand Ronde Confederated Tribe decided they didn’t want it. We are looking at other options to sell it.Master Calendar was made and handed out to all staff and board members.OFCA Conference April 29th – May 5thSigns are made for all three stations.Grant Updates Sunbelt Rental, Riverbend concrete, and Conex boxes were all donated for the work on our training grounds.  |
| **Director Comments** | Discussion | None |
| **Meeting Adjournment** |  | **Meeting adjourned at 7:25pm** |