

**Sheridan Fire District - SW Polk Fire District - West Valley Fire District**  
 Joint Regular Meeting Minutes – May 13, 2021 6:00pm - 230 SW Mill St, Sheridan, OR 97396\*

\*Meeting was held virtually via RingCentral Meetings.

Board Members Present			Board Members Absent
<b><u>Sheridan Fire District</u></b> Tammy Heidt Carol Harlan Scot Breeden (V) Parrish Van Wert	<b><u>SW Polk Fire District</u></b> Rod Watson Keith Moore Bruce Sigloh (V) Frank Pender Bob Davis (V)	<b><u>West Valley Fire District</u></b> Rick Mishler Roy Whitman Chris Greenhill Connie Brown Mike Alger	Brice Ingram
			<b>Administration Present</b>
			Fred Hertel Christine Talley Mariah Prescott (V)

(V) – Virtual attendance (ARC) – Arrived after roll call

GENERAL BUSINESS		
<b>Call to Order</b>		President Tammy Heidt, Sheridan Fire District, opened the meeting at 6:00 pm. Each agency has a quorum of directors and which allows deliberation, decision making and will take public comment per the posted agenda. Pledge of allegiance was recited.
<b>Roll call</b>		Chief Hertel calls roll call as delineated above.
<b>Meeting Minutes</b>	Discussion/Action	<p><b>Motion:</b> Watson <b>Second:</b> Pender  <i>I move to approve the SWP special meeting minutes</i>  <b>Motion passes unanimously</b></p> <p><b>Motion:</b> Greenhill <b>Second:</b> Davis  <i>I move to approve the Joint meeting minutes</i>  <b>Motion passes unanimously</b></p> <p><b>Motion:</b> Greenhill <b>Second:</b> Mishler  <i>I move to approve the WVFD special meeting minutes</i>  <b>Motion passes unanimously</b></p> <p><b>Motion:</b> Watson <b>Second:</b> Mishler  <i>I move to approve the President's meeting minutes</i>  <b>Motion passes unanimously</b></p> <p><b>Motion:</b> Van Wert <b>Second:</b> Heidt  <i>I move to approve the SFD special meeting minutes</i>  <b>Motion passes unanimously</b></p>
<b>Sheridan Financials</b>	Discussion/Action	<p><b>Motion:</b> Van Wert <b>Second:</b> Heidt  <i>I move to approve last month's financials.</i>  <b>Motion Passes – Breeden - no; All others – yes</b></p>
<b>SW Polk Financials</b>	Discussion/Action	Watson asks if the bond payment is reflected in the financials. Hertel says those checks have not gone out yet. Watson asks about Capital

		<p>Outlay. Hertel says that line item is year to date what they have spent. Watson asks about the balance in the building fund. Hertel explains that it is the budgeted number from a year and a half ago, and they have spent more money out of last year's budget than anticipated.</p> <p><b>Motion:</b> Watson <b>Second:</b> Pender <i>I motion to approve last month's financials</i> <b>Motion passes unanimously</b></p>
<b>West Valley Financials</b>	Discussion/Action	<p>Greenhill says he doesn't see an electric bill for 180. Hertel says that it should be there.</p> <p><b>Motion:</b> Greenhill <b>Second:</b> Whitman <i>I motion to approve last month's financials</i> <b>Motion passes unanimously</b></p>
<b>Additions/Corrections to Agenda</b>	Discussion/Action	<p>Roy requests adding Rod Mcallister to the agenda for WVFD.</p> <p><b>Motion:</b> Whitman <b>Second:</b> Mishler <i>I motion to add Rod Mcallister to the agenda for WVFD at the end of the meeting.</i> <b>Motion passes unanimously</b></p> <p>Heidt suggests waiting until all business on the agenda has been completed so that SWP and SFD can adjourn their meeting for WVFD to continue with that agenda item. All boards agree.</p>
<b>Audience Participation</b>	Discussion	None
<b>2020 Conflagration Financial Summary</b>	Discussion	<p>Hertel explains the conflagration details. He explains that it was a long year with a lot of deployments and moving back and forth. Greenhill asks if the amount that they would normally pay for staff but is going to be covered under conflagration is being figured into net revenue. Hertel says yes, it is under Personnel. Mishler asks if the reason SWP is not over on professional services is because they passed a resolution. Hertel says they just passed their resolution last week so it is not entered in yet. Brown asks if there is a way WVFD can have an itemized breakdown of professional services since they are so over budget. Hertel says yes.</p>
<b>SWP Surplus 275 E Main Street Rickreall</b>	Discussion/Action	<p>Watson says they need to decide what to do with the building in Rickreall. Pender says he is not comfortable being a landlord. Watson says it may be a money pit. He goes on to say it was a gift from the church women's club, as long as it was used for public service, so that creates a moral dilemma. Hertel says there is no way they can give it back to the organization because it no longer exists. Hertel goes on to say that selling the building and using the funds to serve the community long term still honors that arrangement. Davis says they can commemorate the old station with an artists' rendition and plaque, and that funds from the sale can include moving mementos like the water fountain to the new station.</p> <p><b>Motion:</b> Pender <b>Second:</b> Davis <i>I motion to surplus the Rickreall property</i></p>

		<b>Motion passes unanimously</b>
<b>Chief's Report</b>	Discussion	Hertel gives a report of engine 182's pump failure. Mishler says he would like to know what caused the pump failure, whether it was old age, etc. Hertel reminds the WVFD board that their Vice President spot is vacant. Hertel asks how the weekly emails are being received. General response is that the emails are helpful and appreciated.
<b>Sheridan &amp; SW Polk Adjournment</b>	Action	Sheridan and SW Polk adjourn at 6:40 pm
<b>Rod Mcallister</b>	Discussion	<p>Mcallister speaks before the boards (Sheridan and SWP remain to listen) about a letter he had submitted regarding a telephone call he received on March 15<sup>th</sup>, resulting in his decline to interview for the fire board vacancy. The information he was provided with was that the WVFD board had already made up their mind not to consider Mcallister for the position because he was considered a threat since he works for the Tribe. He was later told that the person denied calling him. Mcallister called the individual, putting them on speaker phone with two others, and the individual told him it was a misunderstanding, but that if he did say it was because he was passing on information from another board member. Mcallister says he has no desire to be a board member because the one person that called him was untruthful.</p> <p>Gary Brooks asks Mcallister if he won the election would he decline the position. Mcallister says he would have to think about it, but he has no desire to be on the board at this time.</p> <p>Mishler says he would like to set a meeting for next week to have Ross on the phone to discuss the investigation now that it is complete, inviting SWP to attend if they would be interested. Hertel says that WVFD has a budget meeting Thursday at 6pm. Mishler sets the special meeting for after the budget meeting.</p> <p>Greenhill says he would like to apologize to Mcallister if whatever happened, happened. He says this was not the first time this has happened to West Valley. Greenhill explains that a week before Brown was appointed someone (claiming to be from WVFD) was calling the Tribe having them tell Mcallister not to attend because they had preselected someone else. Greenhill says at the time he drafted and sealed a memo prior to Connie's appointment and made a locked Word document which he sent to the Chief. Greenhill says that people messing with appointments cannot happen. Mcallister says he thinks that Brown's appointment happened when he was in Hillsboro executing a search warrant recovering property for WVFD and was unaware someone called the Tribe. Brown says she was told, before her appointment, that Mcallister was the number one choice as well as when Alger was appointed in April.</p>
<b>WVFD Adjournment</b>	Action	<p><b>Motion:</b> Whitman <b>Second:</b> Alger  <i>l motion to adjourn</i>  <b>Motion passes unanimously</b></p>

Upcoming meetings/events:

- May 20, 2021 Budget Meeting
- May 20, 2021 Special Meeting
- June 10, 2021 Joint Board Meeting

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
  - Keeping our cell phones silent
  - Listening without interrupting when someone else is speaking
  - Allowing for all to contribute to the discussion
  - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!