

SW Polk Fire District

Special Meeting Minutes – June 17, 2022 – 15455 Salt Creek Rd. Dallas, OR 97338*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
SW Polk Fire District Frank Pender Rod Watson Bob Davis Bruce Sigloh Keith Moore (V)	
	Administration Present
	Fred Hertel Christine Talley

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		President Rod Watson opens the meeting at 1:05 p.m. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited.
Roll Call		Chief Hertel calls roll as delineated above.
Additions/Corrections to Agenda	Discussion	None
Meeting Minutes	Discussion/Action	None
Grant Resolution	Discussion/Action	Chief Hertel introduces OSFM Grant that provides funds for two temporary staff for the Summer season. The resolution accepts the grant and creates a supplemental budget to fulfill the grant. Motion: Pender Second: Davis <i>I move to approve resolution number FY 2021-22-17 accepting a grant and adopting a supplemental budget for FY 2022-2023.</i> Motion Passes Unanimously
Staffing	Discussion/Action	Chief explains with the OSFM grant they will hire two temporary personnel and intend to bring them on June 25 th , which is the start of the pay period. That will take the two personnel into October 25 th . At that point they could potentially roll the temporary personnel into permanent positions under the Levy. Chief explains in the past week the district has had two occasions that they had to drop their ambulance service from Advanced Life Support (ALS) to Basic Life Support (BLS). He states if the district achieves an Ambulance Service Area (ASA), the primary ambulance must remain an ALS at all times, and therefore the district needs more depth in available Paramedic personnel. He states he would like the board’s permission to hire an additional two paramedics within the next month to be able to staff 12-hours per day at the Bridgeport station. He also states they will have a second ambulance to be able to run a 12-hour ambulance.

		<p>Watson asks for clarification on which staff are available to be hired. Chief responds he'd like to hire two temporary personnel from the grant by June 25th, and then the two paramedics by July 25th.</p> <p>Watson asks if they are actively recruiting for the hiring list. Chief states they are always actively recruiting people, and hiring these paramedics would exhaust the current list and they could start a new list for the Fall. Sigloh asks if there is billing available for BLS. Chief answers yes but being BLS reduces the number of calls they can take and bill for.</p> <p>Watson requests a chronological event for Chief's Hertel hiring plan.</p> <p>Motion: Pender Second: Davis <i>I motion to move forward with the Chief's recommendations on hiring, the placement of staff members and hiring timelines that have been presented.</i> Motion Passes Unanimously</p>
Chief Comments	Discussion	Chief states that negotiations have been completed with the Union, and the contract is now in the union's hands to ratify. He states the district has switched to a VEBA insurance plan.
Director Comments	Discussion	None
Meeting Minutes	Discussion/Action	<p>The board reviews the minutes for this meeting.</p> <p>Motion: Pender Second: Davis <i>I motion to approve the meeting minutes for June 17, 2022, as presented.</i> Motion Passes Unanimously</p>
Meeting Adjournment		Meeting adjourned at 1:41 p.m.

Upcoming meetings/events:

- July 14, 2022

Board packet and handouts included:

- Resolution No. 2021-22-17