

**SW Polk Fire District**  
 Special Meeting Minutes - May 6, 2021 6:00pm - 275 Main St. Rickreall, OR 97371\*

\*Meeting was held virtually via RingCentral Meetings\*

Board Members Present	Board Members Absent
<b>SW Polk Fire District</b> Rod Watson Keith Moore Bruce Sigloh	Frank Pender Bob Davis
	Administration Present
	Fred Hertel

(V)- Virtual attendance (ARC)- Arrives after Roll Call

GENERAL BUSINESS		
<b>Call to Order</b>		President Rod Watson, SW Polk Fire District, opened the meeting at 6:00 pm. The agency has a quorum of directors which will allow deliberation, decision making and will take public comment per the posted agenda.
<b>Additions or Corrections to Agenda</b>		Sigloh asks that public comment be added to the agenda.
<b>Public Comment</b>		Watson asks for public comment. There is none.
<b>Future Direction</b>	Discussion	<p>Hertel introduces the survey results, explaining it was only half completed before it was halted. The board discusses the survey results. Watson asks if the consolidation included adding more staff for Sheridan. Hertel responds not right away. Sigloh adds that lot of people testifying at the Sheridan City Council meeting were upset that all the benefits were going to SW Polk and none would be coming to Sheridan. Hertel explains that due to the chosen tax rate for Sheridan, the board had decided to focus on Apparatus; if they wanted to improve personnel as well, they would have to raise the rate. Sigloh asks how many employees SWP has. Hertel answers that they pay a portion of 8 administrative staff and currently have 2 full time FF/Paramedic and 2 FF/EMTs contracted through Sheridan. Sigloh asks if the staff are satisfied with their current schedule at SWP. Hertel says they would prefer to work the 24-hour shift (48 hours on &amp; 96 hours off) that other staff are.</p> <p>Watson asks if there is any information to share from Sheridan or West Valley. Hertel responds that West Valley has formed a finance committee and that Sheridan is forming a stakeholder group to help determine the future direction of their districts. Hertel adds that, after the election, Sheridan would ask the other two districts to also form stakeholder groups and then bring the three together for a discussion.</p> <p>General discussion of options of joining with other districts. Watson introduces Polk District 1 as an option. Sigloh mentions that he has not understood the history of the relationship between Dallas and SWP. Hertel explains SWP had a contract with the City of Dallas for administration and response, as well as Falls City. Sigloh says the biggest issue is that people in</p>

		SWP think that Dallas is their fire district. Hertel says Dallas is still interested in solving their issues through a fire district model of some sort. Watson says the need to take the information they have and sort through it, and they will know more when the elections are over. Hertel suggests they read the Falls City letter, which has some information on how SWP could help Falls City. Hertel says that Amity is another agency looking for a partnership. Watson discusses rural McMinnville and Dayton as further options.
<b>Financial Resolution</b>	Discussion/Action	Hertel explains the resolution.  <b>Motion:</b> Sigloh <b>Second:</b> Moore <i>Move to adopt resolution FY 2020-21-05</i> <b>Motion passes unanimously</b>
<b>Salt Creek Right of Way</b>	Discussion	Hertel explains that he spoke with the adjacent property owners who want to be able to use the old access along their property to get wood. Hertel explained that due to the construction there is not a way to do that without causing damage. Hertel says the plan is to use gravel around the other end out to where the new training center is going to be, which will only be 20 feet from their property and could give them access. Hertel says they should have an agreement with them to avoid issues such as mud or too heavy loads on the station's road. Hertel explains that another issue they have is at the corner, where staff thought they could place a sign that announces the Salt Creek Community Station and would be noticed first.  Watson suggests the agreement should not be permanent; if they sell the property, it would be dissolved. Hertel suggests that they have something like a dollar a year contract, which would give them an opportunity to regularly communicate with the property owners. Moore suggests a seasonal agreement for them to be able to cut wood. Hertel says he will bring back a contract or agreement to be signed with them.
<b>Adjournment</b>		Meeting adjourned at 7:18 PM.

Action Items/Items for Follow-Up		
Deliverable	Responsible Party	Timeline
Salt Creek Neighbor access agreement	Hertel	2 months

Upcoming meetings/events:

- 5-13-2021 Joint Board Meeting

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:

- Keeping our cell phones silent
  - Listening without interrupting when someone else is speaking
  - Allowing for all to contribute to the discussion
  - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!