

SW Polk Fire District

Regular Meeting Minutes – February 10, 2022 – 15455 Salt Creek Rd. Dallas, OR 97338*

Meeting was held virtually via RingCentral Meetings

Board Members Present	Board Members Absent
SW Polk Fire District Rod Watson Frank Pender Keith Moore Bruce Sigloh	Bob Davis
	Administration Present
	Fred Hertel Christine Talley

Virtual- (V) Arrives after roll call- (ARC)

GENERAL BUSINESS		
Call to Order		President Rod Watson opens the meeting at 6:01 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited.
Roll Call		Chief Hertel calls roll as delineated above
Approval of Minutes	Discussion/Action	Board reviews minutes for January 15 th and February 5 th . Motion: Moore Second: Pender <i>I move to approve the January 15th and February 5th meeting minutes.</i> Motion passes unanimously
Financials	Discussion/Action	The board reviews the January financials. Hertel explains that a CPA firm has been hired to assist with cleanup of the financials. All questions are answered. Motion: Pender Second: Moore <i>I move to approve the January financials.</i> Discussion: Sigloh asks if the “memo” item on the reports is being worked on to include a better description. Hertel says that is part of what the CPA firm is working on. Moore asks for clarification on utility bills and the use of bond funds. Hertel answers all questions. Motion passes unanimously
Additions/Corrections to the Agenda	Discussion	Sigloh asks to add a flagpole update.
Flag Poles	Discussion	Hertel explains that the flag poles have arrived, and the Knights of Columbus will be installing the footing and flag poles. Hertel states that donations are still being held in the account as revenue. Sigloh asks if it would be appropriate to write a letter to neighbors and ask for sponsorship of the flag poles.

Audience Participation	Discussion	Jake Rosenbalm, Rickreall Expresses that the morale of the volunteer association currently is not the greatest. He suggests the board makes sure the volunteers are represented and included in the master plan of the district. Watson responds that the volunteers are valuable to the district and requests they let the board know if it ever seems like that is not the case.
Civil Service Commission	Discussion/Action	Hertel states that Amber Archibald, a local realtor, is willing to join the commission if the board would like to appoint her. Sigloh states he had reached out to another citizen who was an Apparatus Engineer but is waiting to hear a response. Motion: Sigloh Second: Pender <i>I move we accept Amber Archibald as the 3rd member of our Civil Service Commission to start immediately.</i> Motion passes unanimously
General Operating Levy	Discussion/Action	The board reviews the operating levy report and resolution Motion: Sigloh Second: Pender <i>I move we postpone consideration of the resolution until February 22nd.</i> Motion passes unanimously
Chief's Report	Discussion	Hertel introduces the Chief's Report, a Polk County Resolution 22-03, and a Thank You Letter to Boise Cascade. Discussion of Polk County Resolution.
Director Comments	Discussion	None
Meeting Adjournment		Meeting adjourned at 7:11pm

Upcoming meetings/events:

- February 22nd Special Meeting
- March 10th Regular meeting

Board packet and handouts included:

- Jan. 15th & Feb. 5th Minutes
- January Financials
- Chief's Report
- Levy Documents
- Boise Cascade Thank You Letter
- Polk County Resolution 22-03