

SW Polk Fire District - West Valley Fire District
 Joint Special Meeting Minutes – June 21, 2021 6:00pm – 15455 Salt Creek Rd. Dallas, OR 97338*

*Meeting was held virtually via RingCentral Meetings.

Board Members Present		Board Members Absent
<u>SW Polk Fire District</u> Rod Watson Keith Moore Frank Pender Bob Davis Bruce Sigloh	<u>West Valley Fire District</u> Rick Mishler Roy Whitman Chris Greenhill Connie Brown Mike Alger	
		Administration Present
		Fred Hertel Mariah Prescott (V) Damon Schulze (V)

(V) – Virtual attendance (ARC) – Arrived after roll call

GENERAL BUSINESS		
Call to Order		President Rod Watson, Southwest Polk Fire District, opened the meeting at 6:00 pm. Each agency has a quorum of directors, which allows deliberation, decision making and will take public comment per the posted agenda. No pledge of allegiance is recited due to lack of a flag.
Roll call		Chief Hertel calls roll call as delineated above.
Audience Participation	Discussion	Harry Cooley points out there are no documents on the website. Rita Baller says cell phones should not be used during meetings.
Apparatus Maintenance Update	Discussion	Sean Hoxie presents his staff report regarding apparatus maintenance.
Employment Guidance	Discussion	Hertel introduces the staff report regarding employment guidance, including a letter from the union, requesting a 60-day IGA to allow the three districts to continue to share personnel resources. Hertel reads the staff report. Daniel Homer, union secretary, reads the union letter. Yamhill County Commissioner Lindsay Berschauer expresses support for the union sentiment. She says she is hearing feedback from Sheridan residents concerned about coverage, and she supports the 90-day agreement.
Future Direction	Discussion/Action	Mishler wants to acquiesce to the staff's request. Brown does not want to commit to anything long term but agrees with an IGA for the Summer. Davis suggests extending the current IGA on a temporary basis rather than re-writing one. Motion: Alger Second: Whitman <i>I move to formulate a new IGA between SWP and WVFD, sharing the professional resources between the districts.</i> Greenhill suggests that it is beneficial to have all three to share line staff to help cover vacation times, without a deadline. Whitman suggests an

		<p>amendment that the Chief present a draft IGA on June 23rd. There is no second. Discussion follows regarding whether to make a permanent or temporary IGA. Some board members share concerns about finances, others do not want to waste any more time.</p> <p>Discussion of whether the IGA would include only line staff or admin and line staff. Whitman asks for a point of order, that the chairman re-read the motion.</p> <p>Hertel repeats the revised motion by Alger: <i>"I move to create a new IGA to share resources on a short-term basis: 90-days."</i></p> <p>Motion: Whitman Second: Alger <i>I move to amend the motion, striking "new" and inserting "revised".</i></p> <p>Pender asks Alger to accept the amendment as a friendly amendment, so that they do not have to vote on it. Alger says yes.</p> <p>Vote on amended motion by Alger Motion passes unanimously</p> <p>Meeting is scheduled for a Joint Board Special Meeting between all 3 districts on Tuesday June 29th at 6:00pm at West Valley.</p>
Adjournment	Action	<p>Motion: Greenhill Second: <i>I motion to adjourn</i></p> <p>Whitman suggests they revisit Mishler's concern about including the admin staff in an IGA. Greenhill says they can pull the old IGA and change the dates and time frames to be dealt with on the 29th. Alger expresses concern that the 29th is not soon enough for employees to know what is going to happen. Watson suggests they keep moving and trust that everything is going to work out, as long as the board members do their job.</p> <p>Vote to adjourn Motion passes unanimously</p>

Upcoming meetings/events:

- June 22nd SWP and SFD Joint Budget Hearing
- June 23rd WVFD Budget Hearing
- June 29th Joint Board Special Meeting

Board Packet and Handouts Included:

- Apparatus Maintenance Staff Report
- Employment Guidance Staff Report
- Union Letter
- WVFD Budget Scenarios
- SWP Budget Scenarios

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:

- Keeping our cell phones silent
- Listening without interrupting when someone else is speaking
- Allowing for all to contribute to the discussion
- Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!