

**SW Polk Fire District**

Special Meeting Minutes – September 7, 2021 – 15455 Salt Creek Rd. Dallas, OR 97338\*

\*Meeting was held virtually via RingCentral Meetings\*

Board Members Present	Board Members Absent
<b>SW Polk Fire District</b> Rod Watson Frank Pender Keith Moore Bruce Sigloh Bob Davis	None
	Administration Present
	Fred Hertel Christine Talley (V)

Virtual- (V) Arrives after roll call- (ARC)

<b>GENERAL BUSINESS</b>		
<b>Call to Order</b>		President Rod Watson opens the meeting at 6:00 pm. SW Polk Fire District has a quorum of directors and will allow deliberation, decision making, and will take public comment per the posted agenda. Pledge of Allegiance is recited.
<b>Additions or Corrections to Agenda</b>		None
<b>Approval of Minutes</b>	Discussion/Action	<b>Motion:</b> Pender <b>Second:</b> Moore <i>I move to approve the minutes as presented.</i> <b>Motion passes unanimously</b>
<b>Financial Report</b>	Discussion/Action	Board reviews June 2021 Financial Report. Questions for clarification are answered.  <b>Motion:</b> Pender <b>Second:</b> Sigloh <i>I move the financial report be approved as presented.</i> <b>Motion passes unanimously</b>
<b>Audience Participation</b>	Discussion	Harry Cooley, Sheridan Board President – Cooley states their attorney has advised the Sheridan board not to pay the severance and they will not pay it. Watson asks if that is for Chief Thomas. Cooley says no. The severance is for Chief Hoxie and there are two BCs that have also resigned.  Gary Brooks, West Valley District – Says videos are so poor they are not worth watching. He also states they are not an adequate replacement for minutes and that board packets have not been uploaded.  Susan Shepard, Polk County – Asks if there is a way for the taxpayer to know what the carryover is without having to pay for it. Hertel explains that what is in the financials is the bank statements and there is an estimate of what the carry over but there isn't an accurate number until the audit. Discussion between audience and board members regarding board packets being available online.
<b>Executive Session</b>		As authorized under ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.

<b>Future Direction</b>	Discussion	<p>Hertel gives an update on the ambulance. Sigloh asks what they will be paying for a medical director. Hertel says the contract is currently under negotiation and that it is typically \$3,000-\$6,000 per year.</p> <p>Hertel states they currently have 12-hour staff and asks the board if they could take it to 24-hour staff, which would require hiring two more employees, to have 24-hour fire and EMS coverage. Watson suggests they decide before the ambulance license is approved. Sigloh asks about staff resignations. Hertel says SW Polk has had one staff resign to Albany. Sigloh asks about coverage. Hertel says they are currently sharing resources across all three districts but will need to figure out how it will work after Oct. 1<sup>st</sup>.</p> <p>Hertel provides an update on an operating levy to provide ambulance staffing. He states it would need to be filed this month to get on the November ballot. Watson asks to add it to Thursday's agenda. Discussion of levy follows.</p> <p>The IGA discussion is tabled for Thursday meeting.</p> <p>Hertel says the last day to submit for a levy is September 16<sup>th</sup>. Watson says it wouldn't give them enough time to advertise.</p>
<b>Meeting Adjournment</b>		<b>Meeting adjourned at 7:12pm</b>

Upcoming meetings/events:

- September 9<sup>th</sup> SWP WVFD Joint Meeting

Board packet and handouts included:

In our Board Meetings, we agree to...

- Begin and conclude meetings on time
- Be on time and come prepared to participate
- Be respectful, including:
  - Keeping our cell phones silent
  - Listening without interrupting when someone else is speaking
  - Allowing for all to contribute to the discussion
  - Honoring the Chair
- Follow Robert's Rules of Order for parliamentary procedures
- Honor confidentiality
- Have fun!